

Keep Teaching in Sakai

Continuity of Instruction

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Below are links that correspond with the virtual workshop, “Keep Teaching in Sakai: Continuity of Instruction.”

Communicate with your students

[How do I add an announcement?](#)

[How do I send a Mailtool message?](#)

Share content with your students

[What is the Syllabus tool?](#)

[How do I create a multi-part syllabus based on number of items needed?](#)

[What is the Resources tool?](#)

[How do I create folders?](#)

[How do I upload files to Resources?](#)

[How do I add a web link or URL?](#)

[How do I upload a new version of a file in Resources?](#)

[How do I notify site participants that content has been added to Resources?](#)

[How do I create a new Lessons page?](#)

[How do I add a file from Resources to a Lessons page?](#)

Lecture Capture

[Creating Media with Kaltura Personal Capture](#)

[How do edit your video captions](#)

Webconferencing

[Meetings Overview](#)

[Creating a Meeting](#)

[Running a Meeting](#)

[Recorded Meetings – Viewing and Managing](#)

Video: [BigBlueButton overview for moderator/presenter](#)

[Get started with Cisco Webex meetings for hosts](#)

[How do I save meeting chat messages in Webex?](#)

[Start a poll in Webex Meetings](#)

Video: [Cisco Webex Meetings Desktop App Basics](#)
Documentation: [Webex Quick Guide for Presenters](#)

Assessments

Explain how you will alter assignments, exams, and other graded work. To simplify things, wherever possible, consider converting exams and assignments that require proctoring to an open-book/take-home format

[Proctortrack](#)

[TurnItIn](#)